



D. A. McCosker, President

Steve Harris, Vice President

Dave Thomas, Secretary

Michael Hester, Treasurer

March 17, 2011

Jeff Armstrong, Chair  
California Uniform Construction Cost Accounting Commission  
Office of the State Controller  
Division of Accounting and Reporting  
Local Government Policies Section  
P.O. Box 942850  
Sacramento, CA 94250

Sent Certified Mail: March 17, 2011

Re: Complaint against the Groveland Community Services District

Dear Chair Armstrong,

This letter shall serve as a request for Commission discussion and possible action against the Groveland Community Services District (District). We would like the Commission to review the attached information regarding a possible violation of the California Public Contract Code, Section 22042 (a), work performed by a public agency after rejection of all bids, claiming work can be done less expensively by the public agency.

The District previously competitively bid this project in January 2007. All bids were rejected, with the District opting to self-perform the work as allowed by Public Contract Code, Section 22038. The original time frame allowed to the contractors, per the bid documents was for project completion within an eight (8) month period. As of March 17, 2011, the work has not yet been completed. In addition, it appears that portions of the project were performed by independent contractors and were not competitively bid. Further, it appears that they completed extra work outside the scope of the original project. This work is on-going and we suspect that the District has exceeded its force account limit.

Due to a change in the scope of work, the duration of the project and parts not self-performed, we are concerned that after rejecting all bids on this project, the District did not complete the same project.

Listed below are the approximate dates that several of the lift stations were completed. These show that the project was not completed in the original time frame required in the bid documents.

Lift station #1 was completed in November, 2008  
Lift station #3 was completed in June/July 2008  
Lift station #9 was completed in March 2008  
Lift station #10 was completed around January 2008  
Lift station #12 was completed in May 2008  
Lift station #14 was completed in October 2009  
Lift station #15 was completed in May 2010

The work in question is described as:

Lift Station Improvements Project- Phase 2

**Description of the work:** The project was for various improvements to all 16 lift stations owned and operated by the District. Included was site work, grading, new concrete pads and the installation of new flow meters and electrical panels.

**Approximate value of the entire project:** \$2-\$3 million

**Name of Agency:** Groveland Community Services District

**Address of Agency:** P.O. Box 350, Groveland Ca. 95321

**Phone Number of Agency:** (209) 962-7161

**Fax Number of Agency:** (209) 962-4943

**Contact if Applicable:** Shane Warner, Interim General Manager

Joseph Riley, President

Roy Conley, Vice-President

Vicki West, District Treasurer

Lena Spilman, Board Secretary

Herman Schaap, Director

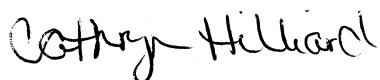
Steve Perreira, Director

John Armstrong, Director

The Construction Industry Force Account Council (CIFAC) is a non-profit organization that represents contractors, contractor associations and the various building trades. As such, we meet the definition of an "interested party" per Public Contract Code Section 22042, II.

Please feel free to contact Cathryn Hilliard, Executive Director if you should have any questions. Michelle Tucker, Central Region Field Representative is also available to answer any questions you may have in regards to this complaint. We request that you notify us in writing of the findings of the Commission.

Sincerely,



Cathryn Hilliard, Executive Director

[chilliard@cifac.org](mailto:chilliard@cifac.org)

(925) 957-1700

837 Arnold Drive, Suite 200

Martinez, CA 94553

Enclosures: Copy of complaint letter to Groveland Community Services District  
Copies of letters to the Groveland Community Services District  
Copies of letters from the Groveland Community Services District's legal counsel  
(1a) Construction Agreement-reflects the contract completion time frame  
(1b) Invitation to Bidders-reflects the scope of work  
(1c) Lift Station 14 Construction Management Report, Issue 4-shows picture of finished project and states that project is now complete as of September, 2009.  
(1d) Invoice #795802, payable to Contractor Lance Kirk, in the amount of \$3,300.00  
(1e) Invoice #795805, payable to Contractor Lance Kirk, in the amount of \$1,200.00  
(1f) Invoice 885107, payable to Contractor Glenn Gray, in the amount of \$5,875.00  
(1g) Invoice #795815, payable to Contractor Lance Kirk, in the amount of \$3,020.00  
(1h) Lift Station 14 Construction Management Report, Issue 1-shows picture of completed retaining wall and description of work  
(1i) Lift Station 9 Construction Management Report, Issue 3-reflects paving work

- (1j) Lift Station 10 Construction Management Report, Issue 3-reflects paving work
- (1k) Lift Station 12 Construction Management Report, Issue 1-reflects driveway widening
- (1l) Lift Station 12 Construction Management Report, Issue 2-reflects paving work



*construction industry force account council*

D. A. McCosker, President

Steve Harris, Vice President

Dave Thomas, Secretary

Michael Hester, Treasurer

March 17, 2011

**COPY**

Shane Warner, Interim General Manager  
Groveland Community Services District  
P.O. Box 350  
Groveland, CA 95321-0350

Sent Via Certified Mail: March 17, 2011

Re: Lift Stations Improvement Project-Phase 2

Dear Mr. Warner,

The Construction Industry Force Account Council (CIFAC) is a non-profit organization that monitors governmental entities to ensure they abide by the California Public Contract Code. We represent contractors, contractor organizations and labor unions.

After more than a year of discussions, without satisfactory results, this letter is to inform you that we have filed a complaint against the District with the California Uniform Construction Cost Accounting Commission. We believe that the District has violated Section 22042(a) and Section 22042(b) of the Public Contract Code; "Is to be performed by a public agency after rejection of all bids, claiming work can be done less expensively by the public agency, and exceeded the force account limit".

Sincerely,

Michelle Tucker, CIFAC Central Region Representative  
mtucker@cifac.org  
19815 Rough and Ready Trail  
Sonora, CA 95370





D. A. McCosker, President

Cedric Porter, Vice President

Steve Harris, Secretary

Michael Hester, Treasurer

December 7, 2009

Vicki West, District Treasurer  
Groveland Community Services District  
18966 Ferretti Road  
Groveland, CA 95321

**FILE COPY**

Re: Construction work performed at the maintenance yard location

Dear Miss West,

We have recently had a number of inquiries regarding the above referenced project. This letter is to obtain clarification from you regarding these inquiries. Please provide copies of the following documents or the legal authority under which you claim exemption:

1. A copy of the bid advertisement and bid results for the concrete work performed at the maintenance yard by Glenn Gray, invoice dated 7/15/09, in the amount of \$25,500.00
2. Copies of all invoices that pertain to work performed at the maintenance yard for fiscal year 2009
3. Copies of all Board action relative to this project

Thank you for your prompt reply to this letter. We are requesting these documents per the California Public Records Act; Government Code 6250 et.seq. and, therefore, will expect a reply by December 17, 2009. Please contact me if you have any questions, at (209) 532-2942.

Sincerely,

Michelle Tucker, CIFAC Central Region Representative  
mtucker@cifac.org  
19815 Rough and Ready Trail  
Sonora, CA 95370



D. A. McCosker, President

Cedric Porter, Vice President

Steve Harris, Secretary

Michael Hester, Treasurer

December 7, 2009

Vicki West, District Treasurer  
Groveland Community Services District  
18966 Ferretti Road  
Groveland, CA 95321

**FILE COPY**

Re: Lift Station Improvements Project Phase 2

Dear Miss West,

In receipt of the documents that we received from you pursuant to our initial letter dated November 6, 2009, we are seeking clarification of the procedures used on the above mentioned project.

It is our understanding that the District went to bid on this project and rejected them due to the District's intentions to self-perform the work. Please advise as to the original required time frame for completion of the work on all lift stations as listed in the original bid documents.

In addition, please provide the District's schedule of work and completion for this project.

It is our understanding that several contractors also performed work at the different lift stations. Was this work part of the original project? Was this work bid out? If so, please provide copies of the bid advertisements and bid results. Were any of these contractors hired by the District to perform this work as day labor?

Thank you for your prompt reply to this letter. Please contact me if you have any questions, at (209) 532-2942.

Sincerely,

Michelle Tucker, CIFAC Central Region Representative  
mtucker@cifac.org  
19815 Rough and Ready Trail  
Sonora, CA 95370



D. A. McCosker, President

Cedric Porter, Vice President

Steve Harris, Secretary

Michael Hester, Treasurer

November 25, 2009

Vicki West, District Treasurer  
Groveland Community Services District  
18966 Ferretti Road  
Groveland, CA 95321

**FILE COPY**

Re: Lift Station #11 & #15

Sent via Fax - 11/25  
mail 11/25

Dear Miss West,

The Construction Industry Force Account Council (CIFAC) is a non-profit organization that monitors public entities for compliance with the California Public Contract Code. We promote fair and competitive bidding on new public works construction projects. We represent contractors, contractor organizations and various building trades.

We have recently had a number of inquiries regarding construction work commencing at lift stations #11 and #15. This letter is to obtain clarification from you regarding these inquiries. Please provide copies of the following documents or the legal authority under which you claim exemption:

1. Copies of the bid advertisements
2. Copies of the bid results
3. Copies of all invoices that pertain to these projects
4. The total value of each project
5. Copies of all Board action relative to these projects
6. Copies of certified payrolls

The California Public Contract Code requires that all new construction projects with a total value that exceeds \$30,000 be bid.

Thank you for your prompt reply to this letter. We are requesting these documents per the California Public Records Act; Government Code 6250 et seq. and, therefore, will expect a reply by December 09, 2009. Please contact me if you have any questions, at (209) 532-2942.

Sincerely,

Michelle Tucker, CIFAC Central Region Representative  
mtucker@cifac.org  
19815 Rough and Ready Trail  
Sonora, CA 95370



D. A. McCosker, President

Cedric Porter, Vice President

Steve Harris, Secretary

Michael Hester, Treasurer

November 6, 2009

Vicki West, District Treasurer  
Groveland Community Services District  
18966 Ferretti Road  
Groveland, CA 95321

Re: Lift Station #14

**FILE COPY**

Dear Miss West,

The Construction Industry Force Account Council (CIFAC) is a non-profit organization that monitors public entities for compliance with the California Public Contract Code. We promote fair and competitive bidding on new public works construction projects. We represent contractors, contractor organizations and various building trades.

We have recently had a number of inquiries regarding project CIP MP-RM-CS-3-7. This letter is to obtain clarification from you regarding these inquiries. Please provide copies of the following documents or the legal authority under which you claim exemption:

1. A copy of the bid advertisement
2. A copy of the bid results
3. Copies of all invoices that pertain to this project
4. The total value of the project
5. Copies of all Board action relative to this project
6. A copy of certified payrolls

The California Public Contract Code requires that all new construction projects with a total value that exceeds \$30,000 be formally bid.

Thank you for your prompt reply to this letter. We are requesting these documents per the California Public Records Act; Government Code 6250 et.seq. and, therefore, will expect a reply by November 16, 2009. Please contact me if you have any questions, at (209) 532-2942.

Sincerely,

Michelle Tucker, CIFAC Central Region Representative  
mtucker@cifac.org  
19815 Rough and Ready Trail  
Sonora, CA 95370



# construction industry force account council

D. A. McCosker, President

Steve Harris, Vice President

Mike Hester, Treasurer

Dave Thomas, Secretary

February 18, 2010

John Graham, President  
Groveland Community Services District  
18966 Ferretti Road  
Groveland, CA 95321

**COPY**

Re: Lift Station Improvements Project, Phase 2

Dear Mr. Graham,

The Construction Industry Force Account Council (CIFAC) is a non-profit organization that monitors public entities for compliance with the California Public Contract Code. We promote fair and competitive bidding on new public works construction projects. We represent contractors, contractor organizations and various building trades.

We had previously requested several documents from the District in regards to the bidding and contracting procedures used on the above referenced project.

It is our understanding that the project was formally bid out in January, 2007. The Board of Directors opted to reject all bids and pass a resolution that allowed the District's own employees to complete the work, with the understanding that the project would be completed in a more cost effective manner by force account.

The original time frame listed in the bid package for project completion was no later than October 31, 2007. It is our understanding that this project has yet to be completed.

In addition, we received several invoices from contractors that performed work on this project. The District informed us that the contracted work was not bid out.

It appears that additional work was completed that was not listed in the original bid documents. This includes the construction of two new retaining walls at lift station #14 and the enlargement of two entrance driveways at lift stations #12 and #14. Paving work was also completed at several lift stations, including #9, #10 and #12.

We believe that the information provided to you in this letter reflects a change in the original project that was bid, thus changing it to a different project, which should have been competitively bid. For the reasons stated, it is our opinion that you are out of compliance with the California Public Contract Code.

We realize that the timeline allowed by Public Contract Code §22042(a) has been exceeded and therefore we have decided not to file a complaint with the California

Cathryn Hillard, Executive Director

837 Ansel Drive, Suite 200, Martinez, CA 94552 phone 925-755-3354 fax 925-957-1900 email [cifac@shoglobal.net](mailto:cifac@shoglobal.net) web [www.cifac.org](http://www.cifac.org)



# construction industry force account council

D. A. McCosker, President

Steve Harris, Vice President

Dave Thomas, Secretary

Michael Hester, Treasurer

June 16, 2010

John Graham, President  
Groveland Community Services District  
18966 Ferretti Road  
Groveland, CA 95321

**COPY**

Faxed 962-4943  
6/16/10

Re: Lift Station Improvements Project, Phase 2

Dear Mr. Graham,

On February 18, 2010, we sent a letter to the Groveland Community Services District and Board of Directors regarding the Lift Station Improvements Project, Phase 2. It is our belief that the district is out of compliance with the California Public Contract Code. This is based on several factors that were included in the February 18, 2010 letter.

We have not received a response from the District regarding our letter and feel that the District has had ample time to respond.

We request an immediate response from the District on the steps that will be taken to ensure compliance with the law.

Please contact me at (209) 532-2942 if you should have any questions regarding this matter.

Sincerely,

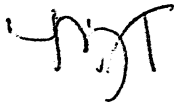
Michelle Tucker, CIFAC Central Region Field Representative  
[mtucker@cifac.org](mailto:mtucker@cifac.org)  
19815 Rough and Ready Trail  
Sonora, CA 95370

Cc Jim Goodrich, General Manager

Uniform Construction Cost Accounting Commission, at this time. We do, however, strongly advise the District to competitively bid out the remaining portion of the project.

We request an immediate response from the District on the steps that will be taken to ensure that this project becomes compliant with the law.

Sincerely,



Michelle Tucker, CIFAC Central Region Representative

[mtucker@cifac.org](mailto:mtucker@cifac.org)

(209) 532-2942 or (209) 770-1283

19815 Rough and Ready Trail

Sonora, CA 95370

Cc Gus Allegri, Vice President

Cc Steve Perreira, Director

Cc Joseph Riley, Director

Cc Jim Goodrich, General Manager



2130 East Bidwell Street, Suite 2, Folsom, CA 95630 [916]983-8000

**DAVID W. McMURCHIE**  
dcmurchie@mcmurchie.com

**VICKI E. HARTIGAN**  
vhartigan@mcmurchie.com

November 11, 2009

Construction Industry Force Account Council (CIFAC)  
Attention: Michelle Tucker at [mtucker@cifac.org](mailto:mtucker@cifac.org)  
CIFAC Central Region Representative  
19815 Rough and Ready Trail  
Sonora, CA 95370

**Re: Public Records Act Request to Groveland Community Services District  
regarding Lift Station #14 dated November 6, 2009**

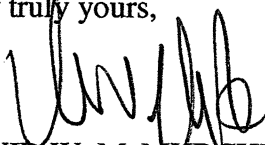
Dear Ms. Tucker:

This firm represents Groveland Community Services District. Your Public Records Act request has been forwarded to me for response. Please consider this written notice pursuant to Government Code Section 6252.6(c) of the need for the District to extend the time within which to respond to your request for a period of not more than fourteen (14) days beyond the original 10-day period allowed for response. Such additional time is necessary for District staff to locate all the records you have specified and forward them to me for review in connection with preparing a formal response to your request.

Therefore, please be advised that we will provide you a formal response to your request together with copies of all nonexempt records responsive to your request no later than November 30, 2009.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,



DAVID W. McMURCHIE

DWM:sjm

cc: Vicki West





2130 East Bidwell Street, Suite 2. Folsom, CA 95630 [916]983-8000

**DAVID W. McMURCHIE**  
dmcurchie@mcmurchie.com

**VICKI E. HARTIGAN**  
vhartigan@mcmurchie.com

November 30, 2009

Construction Industry Force Account Council (CIFAC)  
Attention: Michelle Tucker  
CIFAC Central Region Representative  
19815 Rough and Ready Trail  
Sonora, CA 95370

**Re: Public Records Act Request to Groveland Community Services District  
regarding Lift Station #14 dated November 6, 2009**

Dear Ms. Tucker:

As you are aware, this firm represents Groveland Community Services District. We previously corresponded with you by letter dated November 11, 2009 requesting an additional fourteen (14) days within which to respond to your request of November 6, 2009 pursuant to Government Code Section 6252.69(c). Please consider this letter and the attached documents as the District's response to your Public Records Act request of November 6, 2009.

Your request asks for copies of the bid advertisement, a copy of the bid results, all project invoices, all documents regarding the total value of the project, copies of all Board action relative to the project, and copies of all certified payrolls, all related to the District's project Lift Station #14.

Please be advised that the District does not have in its possession any documents responsive to your request with respect to only Lift Station #14. That is because the construction costs for Satellite Lift Station #14 were included in the bid package for a single project for upgrading District Satellite Lift Station Nos. 1, 2, 3, 4, 9, 10, 11, 12, 14, 15 and 16, as a single integrated project designated by the District as "Lift Station Improvements Project Phase 2." In an effort to produce documents that may potentially be responsive to your request, I have attached to this letter all the documentation that the District currently has in its possession regarding the bidding of the project named "Lift Station Improvements Project Phase 2." The documents itemized below describe the

Construction Industry Force Account Council (CIFAC)  
Attention: Michelle Tucker  
CIFAC Central Region Representative  
November 30, 2009  
Page 2 of 3

process that the District went through with respect to publicly bidding the Lift Station Improvements Project Phase 2 project, the evaluation of those bids, the rejection of all bids by the District's Board of Directors, the election by the Board of Directors to have the project done with the District's own employees, and a finding by the Board that the project could be performed more economically by the employees of the District than by rebidding the project pursuant to the provisions of Public Contract Code Section 22038(a)(2). That provision is part of the Uniform Public Construction Cost Accounting Act which the District has adopted, and the documents with respect to the Board's adoption of the UPCCAA are also attached.

Final construction and testing of the Lift Station #14 Improvements has not yet been completed by the District. Completion is anticipated within the next 30-60 days. At that time, the District will have available records which detail the total costs incurred by the District with respect to equipment, supplies, and District supplied labor with respect to the Lift Station #14 Improvements only. Should you desire copies of that information, please advise and the District will forward copies of that information to you when the financial records for Lift Station #14 have been finalized upon completion of that portion of the project.

I have not included a copy of the Instructions to Bidders with respect to the Lift Station Improvements Project Phase 2 project because they are voluminous. They consist of over 250 pages. Should you desire that information please contact me and I will have the District provide an estimated copying cost according to their fee schedule for your review prior to producing those records. In addition, the District does have copies of the two bid proposals received with respect to the Lift Station Improvements Project Phase 2, each of which consist of approximately 20 pages. Should you desire copies of that information, please advise and I will have the District provide you a cost estimate before providing you copies of those documents.

The documents being provided at this time in response to your request with respect to the Lift Station Improvements Project Phase 2 are as follows:

1. Invitation to Bidders;
2. List of Bid Results for Lift Station Improvement Project Phase 2;
3. Proof of Publication of Notice to Bidders in The Union Democrat dated January 17, 2007;
4. Agenda Submittal to the GCSD Board of Directors requesting Board action to reject all bids for Lift Station Improvement Project Phase 2 and to elect to perform such project by force account with the District's own employees pursuant to Public Contract Code Section 22038(a)(2);

Construction Industry Force Account Council (CIFAC)

Attention: Michelle Tucker

CIFAC Central Region Representative

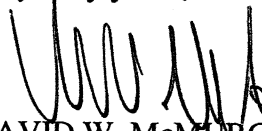
November 30, 2009

Page 3 of 3

5. Minutes of the Meeting of the Board of Directors of Groveland Community Services District dated February 26, 2007 authorizing the action recommended by staff in the Agenda Submittal;
6. GCSD Resolution No. 1-06 Resolution for Adoption of the Uniform Public Construction Cost Accounting Procedures dated January 23, 2006;
7. Agenda Submittal to the GCSD Board of Directors dated April 24, 2006 regarding Second Reading and Adoption of Informal Bidding Ordinance as required by the Uniform Public Construction Cost Accounting Act;
8. GCSD Ordinance No. 1-06 providing Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act (Public Contract Code Section 22000 et seq.) dated April 24, 2006;
9. Letter from GCSD to the Office of the State Controller dated November 30, 2006 notifying the Controller of the District's adoption of UPCCAA procedures;
10. Budget for costs to complete Satellite Lift Station No. 10, an exhibit to the Agenda Submittal to the GCSD Board of Directors dated February 26, 2007;
11. Written notice to low bidder on Lift Station Improvement Project Phase 2 of the District's rejection of all bids and election to perform the work with the District's own forces.

Should you have any questions, please do not hesitate to contact me.

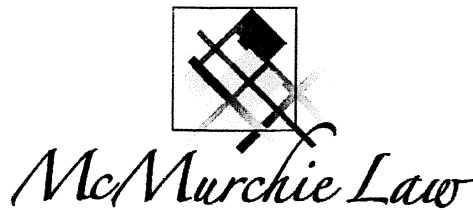
Very truly yours,



DAVID W. McMURCHIE

DWM:sjm

cc: Vicki West



2130 East Bidwell Street, Suite 2, Folsom, CA 95630 [916]983-8000

**DAVID W. McMURCHIE**  
dmcurchie@mcmurchie.com

**VICKI E. HARTIGAN**  
vhartigan@mcmurchie.com

December 8, 2009

Construction Industry Force Account Council (CIFAC)  
Attention: Michelle Tucker at [mtucker@cifac.org](mailto:mtucker@cifac.org)  
CIFAC Central Region Representative  
19815 Rough and Ready Trail  
Sonora, CA 95370

**Re: Public Records Act Request to Groveland Community Services District  
regarding Lift Station #11 and #15 dated November 25, 2009**

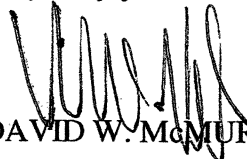
Dear Ms. Tucker:

This firm represents Groveland Community Services District. Your Public Records Act request has been forwarded to me for response. Please consider this written notice pursuant to Government Code Section 6252.6(c) of the need for the District to extend the time within which to respond to your request for a period of not more than fourteen (14) days beyond the original 10-day period allowed for response. Such additional time is necessary for District staff to locate all the records you have specified and forward them to me for review in connection with preparing a formal response to your request.

Therefore, please be advised that we will provide you a formal response to your request together with copies of all nonexempt records responsive to your request no later than December 23, 2009.

Should you have any questions, please do not hesitate to contact me.

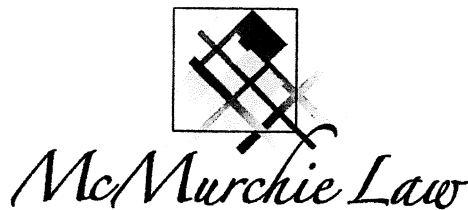
Very truly yours,



DAVID W. McMURCHIE

DWM:sjm

cc: Vicki West



2130 East Bidwell Street, Suite 2. Folsom, CA 95630 [916]983-8000

DAVID W. McMURCHIE  
dmcurchie@mcmurchie.com

VICKI E. HARTIGAN  
vhartigan@mcmurchie.com

December 18, 2009

Construction Industry Force Account Council (CIFAC)  
Attention: Michelle Tucker at [mtucker@cifac.org](mailto:mtucker@cifac.org)  
CIFAC Central Region Representative  
19815 Rough and Ready Trail  
Sonora, CA 95370

**Re: Public Records Act Request to Groveland Community Services District  
regarding Lift Station Improvements Project Phase 2**

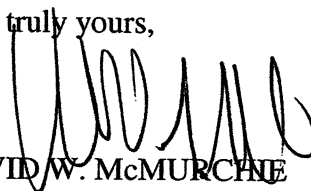
Dear Ms. Tucker:

This firm represents Groveland Community Services District. Your Public Records Act request has been forwarded to me for response. Please consider this written notice pursuant to Government Code Section 6252.6(c) of the need for the District to extend the time within which to respond to your request for a period of not more than fourteen (14) days beyond the original 10-day period allowed for response. Such additional time is necessary for District staff to locate all materials which may be responsive to the questions you have raised in your correspondence and forward them to me for review in connection with preparing a formal response to your request.

Therefore, please be advised that we will provide you a formal response to your request together with copies of all nonexempt records responsive to your request no later than January 4, 2010.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,



DAVID W. McMURCHIE

DWM:sjm  
cc: Vicki West



2130 East Bidwell Street, Suite 2. Folsom, CA 95630 [916]983-8000

**DAVID W. McMURCHIE**  
dcmurchie@mcmurchie.com

**VICKI E. HARTIGAN**  
vhartigan@mcmurchie.com

December 18, 2009

Construction Industry Force Account Council (CIFAC)  
Attention: Michelle Tucker at [mtucker@cifac.org](mailto:mtucker@cifac.org)  
CIFAC Central Region Representative  
19815 Rough and Ready Trail  
Sonora, CA 95370

**Re: Public Records Act Request to Groveland Community Services District  
regarding Construction Work Performed at Maintenance Yard Location**

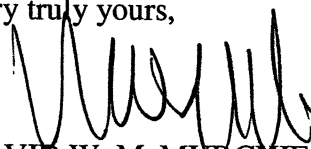
Dear Ms. Tucker:

This firm represents Groveland Community Services District. Your Public Records Act request has been forwarded to me for response. Please consider this written notice pursuant to Government Code Section 6252.6(c) of the need for the District to extend the time within which to respond to your request for a period of not more than fourteen (14) days beyond the original 10-day period allowed for response. Such additional time is necessary for District staff to locate all the records you have specified and forward them to me for review in connection with preparing a formal response to your request.

Therefore, please be advised that we will provide you a formal response to your request together with copies of all nonexempt records responsive to your request no later than January 4, 2010.

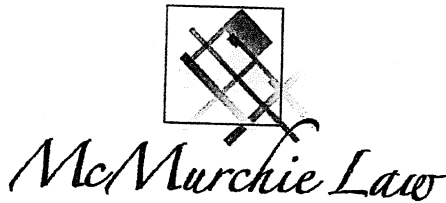
Should you have any questions, please do not hesitate to contact me.

Very truly yours,



DAVID W. McMURCHIE

DWM:sjm  
cc: Vicki West



2130 East Bidwell Street, Suite 2. Folsom, CA 95630 [916]983-8000

DAVID W. McMURCHIE  
dmcurchie@mcmurchie.com

VICKI E. HARTIGAN  
vhartigan@mcmurchie.com

December 23, 2009

Construction Industry Force Account Council (CIFAC)  
Attention: Michelle Tucker at [mtucker@cifac.org](mailto:mtucker@cifac.org)  
CIFAC Central Region Representative  
19815 Rough and Ready Trail  
Sonora, CA 95370

**Re: Public Records Act Request for Records from Groveland Community  
Services District Regarding Lift Stations #11 and #15**

Dear Ms. Tucker:

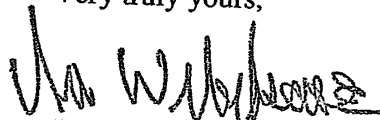
Please find enclosed the documents in the District's possession which are responsive to your request regarding projects known as Lift Station #11 and Lift Station #15. These records consist of the following:

1. Lift Station #11 - vendor invoices (13 pages); and
2. Lift Station #15 - vendor invoices (19 pages).

Please be advised that the District has not commenced construction on either Lift Station #11 or Lift Station #15 as of this date.

Should you have any questions, please do not hesitate to contact me.

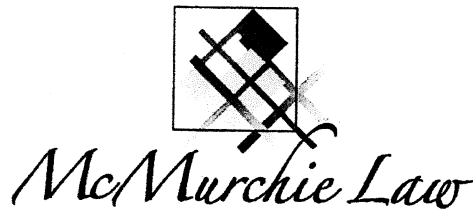
Very truly yours,



DAVID W. McMURCHIE

DWM:sjm

cc: Vicki West



2130 East Bidwell Street, Suite 2, Folsom, CA 95630 [916]983-8000

DAVID W. McMURCHIE  
dmcurchie@mcmurchie.com

VICKI E. HARTIGAN  
vhartigan@mcmurchie.com

January 4, 2010

Construction Industry Force Account Council (CIFAC)  
Attention: Michelle Tucker at [mtucker@cifac.org](mailto:mtucker@cifac.org)  
CIFAC Central Region Representative  
19815 Rough and Ready Trail  
Sonora, CA 95370

**Re: Response to Public Records Act Request to Groveland Community Services  
District regarding Construction Work Performed at Maintenance Yard  
Location**

Dear Ms. Tucker:

As you are aware, this firm represents Groveland Community Services District. We previously corresponded with you by letter dated December 18, 2009 specifying an additional fourteen (14) days within which to respond to your request of December 7, 2009 pursuant to Government Code Section 6252.6(c). Please consider this letter and the attached documents as the District's response to your Public Records Act request of December 7, 2009.

Your letter asks for the following information:

1. A copy of the bid advertisement and bid results for the concrete work performed by Glenn Gray, invoice dated 7/15/09. The District has no documents regarding bid advertisements or bid results responsive to your request. The work performed by Mr. Gray was "maintenance work" pursuant to Public Contract Code Section 22002(d)(5) in that it was work necessary to continue operating the District's publicly owned wastewater treatment system in compliance with the requirements of the California Regional Water Quality Control Board and the terms of its National Pollutants Discharge Elimination System (NPDES) permit.



Construction Industry Force Account Council (CIFAC)

Attention: Michelle Tucker

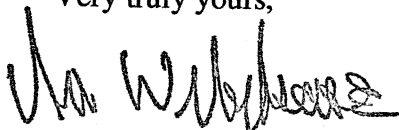
January 4, 2010

Page 2 of 2

2. You have also requested copies of all invoices that pertain to work performed at the maintenance yard for fiscal year 2009. The work performed at the maintenance yard consisted of three distinct projects as follows: (a) lining of storage reservoir #1; (b) construction of a concrete slab underlying the bio-solid storage area; and (c) addition of new valves to the irrigation system conveying wastewater from the treatment plant to the District's spray fields. Copies of all invoices that pertain to these three projects are attached. Each of these projects constituted "maintenance work" pursuant to Public Contract Code Section 22002(d)(5).
3. You have also requested copies of all Board action relative to these projects. In that regard, please find enclosed copies of the following: (a) Notice of Exemption of Wastewater Regulatory Compliance Projects prepared by Kennedy/Jenks Consultants dated October 6, 2008; (b) Agenda Submittal to the Board of Directors regarding the request for approval to conduct these Wastewater Regulatory Compliance Projects dated April 13, 2009; (c) Minutes of the Meeting of the Board of Directors dated April 13, 2009 with respect to these projects.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,



DAVID W. McMURCHIE

DWM:sjm

cc: Vicki West



2130 East Bidwell Street, Suite 2. Folsom, CA 95630 [916]983-8000

DAVID W. McMURCHIE  
dmcurchie@mcmurchie.com

VICKI E. HARTIGAN  
vhartigan@mcmurchie.com

January 4, 2010

Construction Industry Force Account Council (CIFAC)  
Attention: Michelle Tucker at [mtucker@cifac.org](mailto:mtucker@cifac.org)  
CIFAC Central Region Representative  
19815 Rough and Ready Trail  
Sonora, CA 95370

**Re: Response to Public Records Act Request to Groveland Community Services  
District regarding Lift Station Improvements Project Phase 2**

Dear Ms. Tucker:

As you are aware, this firm represents Groveland Community Services District. We previously corresponded with you by letter dated December 18, 2009 requesting an additional fourteen (14) days within which to respond to your supplemental request of December 7, 2009 pursuant to Government Code Section 6252.6(c). Please consider this letter and the attached documents as the District's response to your Public Records Act request of December 7, 2009.

Your first question asks for documents with information regarding the original required timeframe for completion of the work on all Lift Stations as listed in the original bid documents. In response to that request, please find enclosed a copy of the proposed form of Construction Agreement which was included in the bid package for the project which lists at Article 3 Contract Time the anticipated completion date of Phase 2 as October 31, 2007.

Your second question relates to the District's schedule of work and completion for this project. The District has no documents which contain this information.

Your final question asks for copies of bid advertisements and bid results with respect to the use of contractors on this project. The District does not have any documents which relate to bid advertisements and bid results with respect to contractor work on the Lift

Construction Industry Force Account Council (CIFAC)

Attention: Michelle Tucker

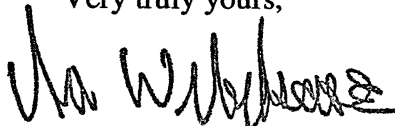
January 4, 2010

Page 2 of 2

Station Improvements Project Phase 2 other than those documents already provided to you in response to your initial request with respect to Lift Station #14. As previously indicated to you in our correspondence of November 30, 2009, the District's Board of Directors rejected all bids with respect to the Lift Station Improvements Project Phase 2 project based on its determination that the project could be more economically performed with the District's own employees pursuant to Public Contract Code Section 22038(a)(2) which specifically permits the District to have the project done "by force account without further complying with this article."

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read "David W. McMurchie", with a stylized flourish at the end.

DAVID W. McMURCHIE

DWM:sjm

cc: Vicki West



G.C.S.D. Services - 209 / 962-7161

Fax - 209 / 962-4943

Fire Department - 209 / 962-7891

[www.gcsd.org](http://www.gcsd.org)

water • fire protection • parks • wastewater collection & treatment

18966 Ferretti Road P.O. Box 350 Groveland, CA 95321-0350

July 21, 2010

Construction Industry Force Account Council (CIFAC)

Attention: Michelle Tucker at [mtucker@cifac.org](mailto:mtucker@cifac.org)

CIFAC Central Region Representative

19815 Rough and Ready Trail

Sonora, CA 95370

**Re: Response to Letter of February 18, 2010 regarding Lift Station Improvements Project, Phase 2**

Dear Ms. Tucker:

The purpose of this letter is to respond to your correspondence of February 18, 2010. The District apologizes for the delay in responding to your correspondence, but we were under the impression that the written response of our legal counsel to your previous requests regarding this matter dated January 4, 2010 clearly described the District's position in this matter. However, your recent correspondence of June 16, 2010 indicates that you do not believe that your concerns have been adequately addressed.

Your correspondence of February 18, 2010 indicates that because change orders were issued with respect to improvements in several of the lift stations comprising this project that such changes in the work constituted a "different project" from the original project that was competitively bid. You go on to state that it is your opinion that the District is required by the California Public Contract Code to bid out the remainder of the project.

As reflected in prior correspondence of the District's legal counsel, McMurchie Law, to you in response to your Public Records Act request regarding the Lift Station Improvements Project, Phase 2 project, it is the District's position that it has been in compliance with the provisions of Public Contract Code Section 22038(a)(2) throughout the pendency of this project. As we have previously advised, the project is entitled "Lift Station Improvements Project, Phase 2" and comprises a single project for upgrading eleven of the District's satellite lift stations (Lift Station Nos. 1, 2, 3, 4, 9, 10, 11, 12, 14, 15 and 16). The documents previously provided to you describe the process that the District went through with respect to publicly bidding the Lift Station Improvements Project, Phase 2 project, the evaluation of those bids, the rejection of all bids by the District's Board of Directors, and the election by the Board of Directors to have the project done with the District's own employees after a specific finding by the Board at a public meeting that the project could be performed more economically by the employees

Construction Industry Force Account Council (CIFAC)

Attention: Michelle Tucker

July 13, 2010

Page 2 of 2

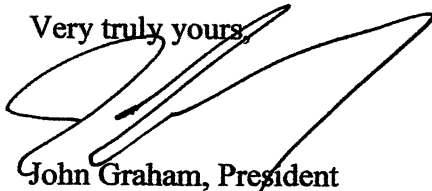
of the District than by rebidding the project pursuant to the specific provisions of Public Contract Code Section 22038(a)(2).

That section specifically permits the District's Board of Directors to reject all bids based on its determination that the project could be more economically performed with the District's own employees by a 4/5 vote of the Board of Directors. After complying with these requirements, that section specifies that the District "may have the project done by force account **without further complying with this article.**" The District has been advised by its legal counsel that this language permits the District to complete the Lift Station Improvements Project, Phase 2, by force account with its own employees and that it need not comply with the bidding requirements of the UPCCAA with respect to the use of any subcontractors needed to complete miscellaneous specialty work on that project.

The District specifically disagrees with your characterization that construction of two retaining walls at Lift Station No. 14, enlargement to two entrance driveways at Lift Station Nos. 12 and 14, and miscellaneous paving work at Lift Station Nos. 9, 10, and 12 constitute such a radical change in the description of the project as to render it a different project requiring competitive bidding. Rather, it is the District's position, in light of the broad scope of this Lift Station Improvements Project, that the minor changes in the scope of work specified in your letter are no more than ordinary change orders customary in the construction of a project of this scope and do not invalidate the application of the provisions of Public Contract Code Section 22038(a)(2) to this project.

I hope this clarifies the District's position in this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read 'John Graham', is written over the closing 'Very truly yours,'.

John Graham, President  
Board of Directors  
Groveland Community Services District

19

## CONSTRUCTION AGREEMENT

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_, 2007 by and between the Board of Directors, Groveland Community Services District, Groveland, California hereinafter designated as the Owner, and \_\_\_\_\_ hereinafter designated as the Contractor.

WITNESSETH: That the Owner and the Contractor, for the considerations hereinafter named, agree as follows:

**ARTICLE I: SCOPE OF WORK:** The Contractor agrees to provide all required materials, labor, transportation, equipment, facilities, services, incidentals necessary for LIFT STATION IMPROVEMENTS PROJECT PHASE 2, all in strict conformity with the Drawings and Contract Documents prepared by the Groveland Community Services District.

**ARTICLE II: CONSTRUCTION DOCUMENTS:** The Construction Documents consist of the Invitation to Bidders, Proposal, Construction Agreement, the Specifications, all as listed under the Table of Contents and Drawings together with all modifications and addenda included in these documents before their execution, all of which Construction Documents are attached hereto and made a part hereof.

**ARTICLE III: CONTRACT TIME:** It is hereby understood and agreed that the work under this Contract shall be completed within the following time for the work set forth in the Bid Proposal:

Phase 1: By April 30, 2007

**Phase 2:** ~~All by the end of October 31, 2007;~~ specific lift stations to be completed as shown in contract drawing plan views (see construction phasing tables on individual plan view sheets).

Phase 1&2: Lift Station by-pass operations duration shall be kept at a minimum during construction related to, and lining of the wet well. Once by-passing is initiated on a particular lift station, construction and activities shall be continued uninterrupted on the lift station until completed and lift station is back on line. Bypassing shall not be conducted on more than one lift station at a time.

**ARTICLE IV: DAMAGES FOR DELAY:** In case of failure on the part of the Contractor to complete the work within the time stipulated, plus any duly authorized extension of time, the parties hereby agree and recite that Owner's actual damages are impracticable and extremely difficult to fix, and accordingly agree that Owner shall be entitled to liquidated damages in the sum of \$500.00 for each calendar day's delay. Time is of the essence in the completion of this contract.

**ARTICLE V: CONTRACT SUM:** The Owner shall pay or cause to have paid to the Contractor, for the performance of the Contract, subject to additions and deductions provided therein, the sum of (\$ \_\_\_\_\_), plus Addenda No. 1 costs, in lawful money of the United States, and shall be paid in payments in accordance with and subject to the provisions embodied in the documents made a part of this Contract. The Contract sum as herein stipulated shall include all applicable taxes.

**ARTICLE VI: CONTRACT ALTERATIONS:** Any alteration or alterations made in the Drawings and

Specifications which are a part of this Agreement, or in any provision of this Agreement, shall not operate to release any surety from liability on any bond required hereunder, and the consent to make such alterations is hereby given, and any surety on said bonds hereby waives the provisions of Section 2819 of the Civil Code.

**ARTICLE VII: PRECEDENCE OF CONTRACT ELEMENTS:** All parts of this Construction Agreement (also known as contract) shall be construed with each other to be consistent wherever possible, but in the event any conflict shall occur with any of the Contract Documents, then the order of precedence shall be as follows:

- a. This Construction Agreement
- b. Addenda
- c. Special Conditions of the Specifications
- d. General Requirements
- e. Plans
- f. Remaining Technical Portions of the Specifications

In this regard, if there is a conflict between the plans and the technical portions of the Specifications, quality shall be governed by the Specification. In the event of conflict within the technical portions of the Specifications, a higher quality shall govern. If there is a conflict between quantity, the higher quantity shall be provided.

**ARTICLE VIII: BONDS:** Contractor shall furnish and deliver to Owner for its approval upon the execution of this Construction Agreement, two good and sufficient bonds issued by a Surety Company authorized to do business in the State of California and shall maintain such bonds during the entire life of the Construction Agreement. The bonds shall be a Labor and Material Payment Bond and a Faithful Performance Bond in the sum of not less than 100 percent of the Contract sum. No prepayment or delay in payment, change, extension of time, alteration, or addition to the terms of the contract or to the work to be performed thereunder or the specifications accompanying the same, and no forbearance on the part of the Owner shall in anyway affect the obligations of the surety on the bonds, and the extension of time, alteration, or addition to the terms of the Contract or to the work or to the specifications and forbearance and said surety does hereby waive the provisions of Sections 2819 and 2845 of the California Civil Code.

**ARTICLE XI: ACCEPTANCE:** Final inspection shall be made by the Owner upon receipt of written notice from the Contractor, stating that the work is substantially completed and ready for such inspection. The work will be accepted in writing by the Owner when the work is found acceptable under the terms of the Contract and the Contract is fully performed and the work fully completed.

**ARTICLE X: FINAL PAYMENT:** Final payment shall be made 35 days after filing the Notice of Completion, provided the Contract be then fully performed and the work fully completed and duly accepted and also provided that no liens remaining unsatisfied are on file at that time. The making and acceptance of the Final Payment shall constitute a waiver of all claims by the Owner, other than those arising from unsettled liens, from defects in materials and workmanship, or from faulty work appearing after final payment, and of all claims by the Contractor, except those previously made and still unsettled. No payment or certificates issued to the Contractor shall be considered to be an acceptance of any of the work of the Contract.

**ARTICLE XI: ASSIGNMENT:** The Contract shall not be assigned or sublet as a whole, by either party, without the written consent of the other. The Owner and the Contractor for themselves, their heirs, successors, executors, administrators, agents, representatives, and subcontractors do hereby

agree to the full performance of the terms, conditions, provisions, and covenants herein contained.

**ARTICLE XII: ATTORNEYS' FEES:** If any legal action, including arbitration, is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, which may be set by the Court or the Arbitrator, as the case may be, in the same action, or in a separate action brought for that purpose, in addition to any other relief to which he may be entitled.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement the day and year first above written.

CONTRACTOR

By \_\_\_\_\_

BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT

By \_\_\_\_\_  
Chairman

ATTEST: \_\_\_\_\_  
Secretary

Date \_\_\_\_\_



## INVITATION TO BIDDERS

NOTICE IS HEREBY GIVEN THAT SEALED PROPOSALS will be received at the office of Groveland Community Services District Office, 18966 Ferretti Road, Groveland, California 95321 until **3:00 p.m. February 7, 2007** at which time and place they will be publicly opened and read for the following described project.

### LIFT STATION IMPROVEMENTS PROJECT PHASE 2 GROVELAND COMMUNITY SERVICES DISTRICT GROVELAND, CALIFORNIA 95321

A non-mandatory job-walk for all interested bidders will be conducted on **January 24, 2007 beginning at 9:00 a.m.** at the District's office location.

BIDS shall be submitted in strict conformance with the Instructions to Bidders, and bids must be made on the Proposal Form in the Contract Documents.

Plans, specifications, and other Contract Documents will be available from Groveland Community Services District, 18966 Ferretti Road, Groveland, California 95321, telephone (209) 962-7161, on payment of Fifty Dollars and no cents (\$50.00) per set, nonrefundable.

The Contractor shall be required to conform to the County of Tuolumne Affirmative Action Plan for Equal Employment Opportunity. The Contractor interested in bidding for this project shall have completed a minimum of three lift station projects in the last five years.

In accordance with the provisions of Section 1770 to 1781 of the Labor Code, the Board of Directors of the Groveland Community Services District has ascertained the general prevailing rate of wages applicable to the work to be done as follows:

### CONTRACT WORK

In general terms, the contract work for this project shall consist of the following items of work to be completed within Groveland Community Services District:

Item No.	Item	BASE BID Item Description	Est. Quantity	Unit
1	Quick Connect Sewer Bypass	Furnish and Install New Quick Connect Bypass Valves on Force Main Discharge (Lift Stations 1 and 2)	2	EA
2	Valve Boxes w/Quick Connect Bypass Connections	Furnish and Install New Precast Concrete Valve Boxes w/Quick Connect Assembly Including New 4" DI Force Main Discharge and Connection to Existing Sewage Line (Lift Stations 3, 9, 10, 11, 12, 14 and 15)	7	EA
3	Valve Boxes WITHOUT Quick Connect Bypass Fittings	Furnish and Install New Precast Concrete Valve Boxes W/Related Appurtenances (Lift Stations 1, and 2)	3	EA
4	Lift Station Equipment Removal	Remove Existing Pumps, Valves and Related Appurtenances Inside Lift Station Wet Wells (Lift Stations 1, 2, 3, 4, 9, 10, 11, 12, 14 and 15)	10	EA
5	Lift Station Rehabilitation	Rehabilitate Lift Station interior by furnishing and Installing Epoxy Coating (16 total, Lift Stations 1-16).	16	EA

Item No.	Item	BASE BID Item Description	Est. Quantity	Unit
6	Retrofit	Install (E) and (N) Owner furnished Submersible Pump with (N) Discharge Elbow-Mount, (N) Guide rail system, and Related Appurtenances (Lift Stations 1, 2, 3, 4, 9, 10, 11, 12, 14 and 15)	10	EA
7A	Excavation for Bypass Manhole Structure	Excavate for the installation of the bypass manhole structure. Includes drilling and blasting. (Lift Stations 1, 2, 3, 4, 9, 10, 11, 12, 13, 14, 15).	11	EA
7B	Provide-Install Bypass Manhole Structure	Provide & Install Bypass Manhole structure(s) in order to allow rehabilitation of (E) lift stations (Lift Stations 1, 2, 3, 4, 9, 10, 11, 12, 13, 14, 15).	11	EA
7C	Bypass Pumping	Perform Bypass Pumping During Protective Epoxy Coating of 16 Lift Stations (Lift Stations 1 through 16)	16	EA
8	Concrete Fillet	Fillet Bottom of Lift Station 3 with Concrete (Lift Station 3)	1	LS
9	Ultrasonic Meters	Furnish and Install Ultrasonic Flow Meters with Electrical Conduit to Control Panel (Lift Stations 1, 2, 3, 9, 10, 11, 12, 14, 15 and 16)	10	EA
10	Refurbish Electrical Control Panels & Provide-Install J-boxes	Furnish and Install (N) Electrical Control Panel with Related Components and provide-install J-boxes (Lift Stations 1, 2, 3, 9, 10, 11, 12, 14, and 15)	9	EA
11	Relocate & Replace PG&E Power Pole	Coordinate with PG&E, and relocate and replace PG&E power pole to new locations (Lift Station 1, 2 and 3). Provide new conduit, vaults, and wires necessary to connect electrical panels to new pole.	3	EA
12	Relocate Transfer Switches	Relocate (E) transfer switches to new locations (Lift Stations 1 and 2)	2	EA
13	Covers and Fall Protection	Furnish and Install (N) covers for Lift Stations to have built-in secondary fall protection devices (Lift Stations 1, 2, 3, 9, 10, 11, 12, 14, and 15).	9	EA
14	New Pumps	Furnish & Install (N) submersible pump for Lift Station 10 and Lift Station 11.	2	EA
15	Mob/Demob	Mobilization/Demobilization	1	LS



**Groveland Community Services  
District  
Engineering Department  
Construction Management  
Status Report**

**LIFT STATION 14**

**CIP MP-RM-CS-3-7**

~

**GL 060-800-80-101-00**

Finished Product



**September 2009**

**Issue 4**

All data contained in this report is as of  
last day of the month reporting.

Prepared by:  
Randy Klaahsen, P.E.  
District Engineer

# CONSTRUCTION MANAGEMENT STATUS REPORT

## Project Team

GCSD: Randy Klaahsen, P.E., Construction Manager

GCSD: Raymond Albanez, Construction Superintendent

## **1.0 Schedule Status**

- 1.01 The current schedule is to complete this lift station by September 30, 2009. The schedule will be updated by the District Engineer monthly.
- 1.02 The Notice to Proceed was January 15, 2009. The project has been delayed due to weather conditions and water distribution breaks. Completed.

## **2.0 Accomplishments**

- 2.01 A concrete stem wall was completed. The pump hatch was installed. The final concrete pad was poured. The generator was relocated into its permanent position. The pump control pedestal was installed, started up, tested, and completed. The new pumps were installed. This project is complete.

## **3.0 Current Contract Status**

3.01	<u><b>Contract Time</b></u>	
	NTP Date	January 15, 2009
	Original Allowed Calendar Days	60
	Original Contract Completion Date	March 15, 2009
	Additional Allowed Calendar Days Through C.O. 0	240
	Total Revised Allowed Calendar Days	240
	Days Completed	240
	Revise Contract Completion Date	September 30, 2009
	Elapsed Contract Time	100%

## CONSTRUCTION MANAGEMENT STATUS REPORT

3.02

### Contract Price

Original Contract Value	\$	110,000
Approved Change Order Value Through #0	\$	(0)
Revised Contract Amount	\$	110,000
Amount Payable To Date	\$	90,000
Retention To Date	\$	0
Total Invoiced To Date	\$	0
Percent Invoiced To Date		100%

3.03

### Change Orders

C.O. #1-A time extension change order was processed in May.

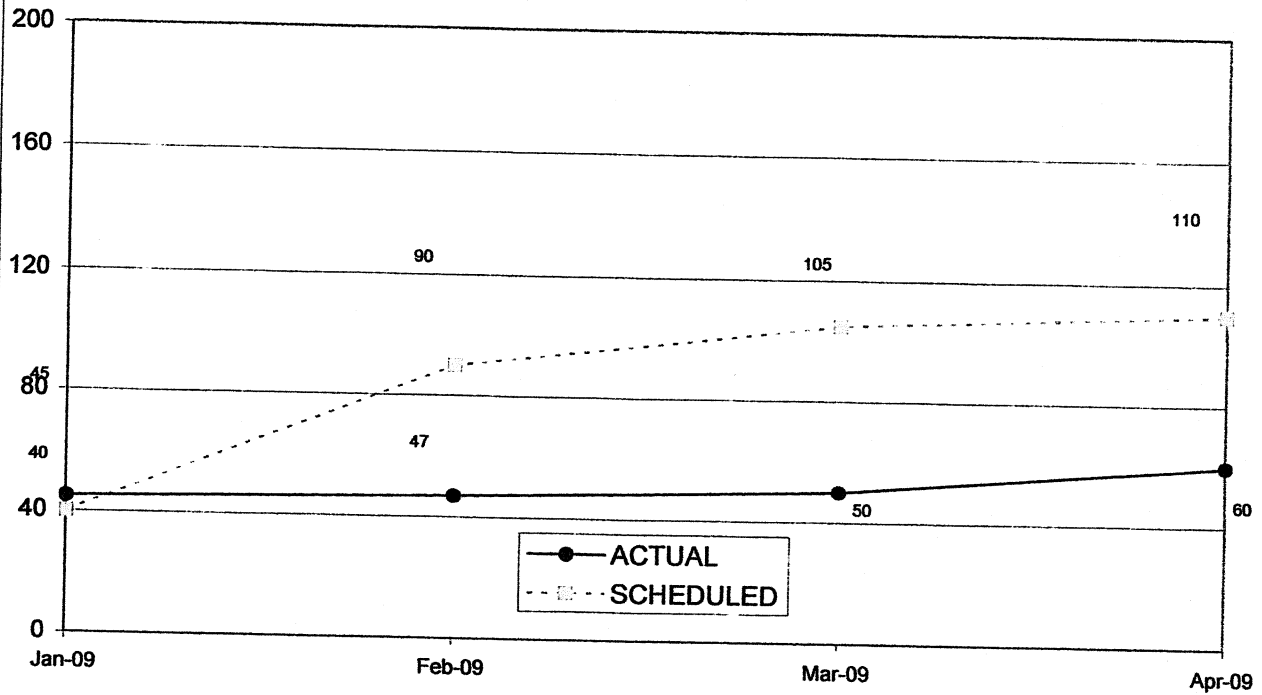
C.O. #2-A time extension change order was processed in July.

3.04

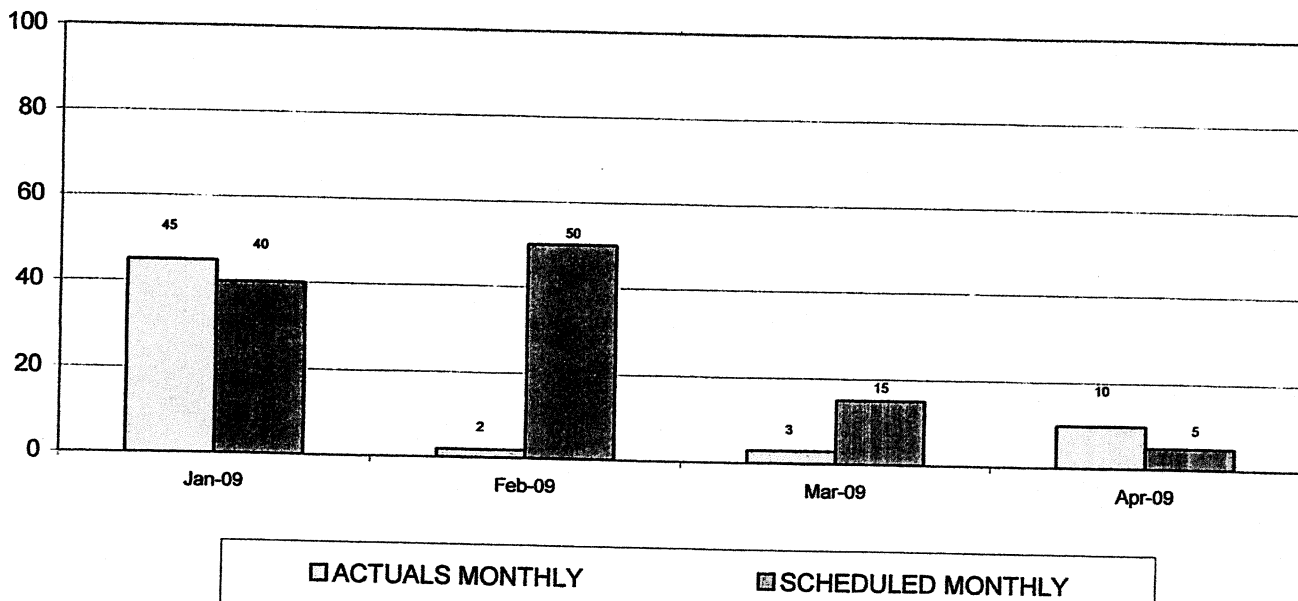
### Shop Drawing Submittals and Requests for Information (RFIs)

Twelve shop drawing submittals have been processed to date by the District Engineer. Six RFIs have been received and were answered by the District Engineer.

**CUMULATIVE MONTHLY WIP CURVE**  
**Schedule WIP Base on Cash Flow Summary (Baseline)**  
**(in thousands)**



**MONTHLY WIP CURVE**  
**Schedule WIP Based on Cash Flow Summary (Baseline)**  
**(in thousands)**



Randy Klaahsen, P.E.  
District Engineer

Sent to LaSalle National Bank for payment 2/6/09 1d

Ply 1210  
8/14/09

795802

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE	
				2-2-09	
NAME GCSD LIFT STATION # 14					
ADDRESS Big FT, CT.					
CITY, STATE, ZIP					
SOLD BY		CASH	C.O.D.	CHARGE	ON ACCT.
		MDSE RETD	PAID OUT		
QUANTITY	DESCRIPTION			PRICE	AMOUNT
1	SET FORMS FOR				
2	LAKESIDE WALL				
3	TIE REBAR				
4	POUR AND FINISH WALL				
5	STRIP FORMS AND				
6	CLEAN UP JOBSITE				
7	CONCRETE PUMPING				
8	INCLUDED			3300.00	
9					
10					
11					
12					
13					
14					
15	MAKE CHECK PAYABLE				
16	LANCE KIRK				
17	P.O. Box 488				
18	GROVELAND, CA 95321				
19					
20					
RECEIVED BY					

edams  
5805

KEEP THIS SLIP FOR REFERENCE

To be sent to Lasalle National Bank - Pending

le  
PIU 12 10  
8/14/09

Approved for payment

795805

Randy Klaahsen 8/6/09

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE	
06080080		10100			
NAME					
GCSD					
ADDRESS					
LIFT STATION 14					
CITY, STATE, ZIP					
BIG FT. CT.					
SOLD BY		CASH	C.O.D.	CHARGE	ON ACCT.
		MDSE RETD	PAID OUT		
QUANTITY	DESCRIPTION			PRICE	AMOUNT
1					
2	CUT OFF TOP OF				150.00
3	EXISTING TANK				
4					
5	PUMP CONCRETE UNDER				300.00
6	AND AROUND NEW TANK				
7					
8	CUT OUT VALVES AND				
9	PUMPS OUT OF				
10	EXISTING TANK				75.00
11					
12	TOTAL				1200.00
13	DUE				
14					
15	MAKE CHECK				1200.00
16	PAYABLE				
17					
18	LANCE KIRK				
19	P.O. Box 488				
20	GROVELAND, CA				
RECEIVED BY		95321			

adams  
5805

KEEP THIS SLIP FOR REFERENCE



1f

From: Glenn Gray

110 NL 1496 284

Groveland Co. 95521

(205) 962-4124

PC Box 326

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE	
NAME		ADDRESS		CITY, STATE, ZIP	
GROVELAND CON. SERV. DISTRICT		GROVELAND CA. 95321		CITY, STATE, ZIP	
SOLD BY		CASH	C.O.D.	CHARGE	ON ACCT.
QUANTITY		DESCRIPTION		PRICE	AMOUNT
1		FORMING FOR CONCRETE SLAB			
2		POOR & FINISH, STRIP FORMS			
3		CLEAN-UP - TIE REBAR			
4		complete =		\$5875.00	
5					
6					
7		total due		\$5875.00	
8		Five thousand eight hundred & seventy five			
9					
10		MAKE CK PAYABLE TO			
11		GLEN GRAY #5875.00			
12		APPROVED FOR PAYMENT			
13		060 800 80 10100			
14		Randy Klaskow			
15					
16					
17					
18					
19					
20					
RECEIVED BY					

5805

**KEEP THIS SLIP FOR REFERENCE**

795815

Approved for Payment

Signed \_\_\_\_\_

Date \_\_\_\_\_

GL# \_\_\_\_\_

CUSTOMER'S ORDER NO.

NAME GCSO

ADDRESS LIFT STATION #14

CITY STATE ZIP BIG FOOT CT. P.M.L.

PAID BY ☐ CASH ☐ C.O.D. ☐ CHARGE ☐ ON ACCOUNT ☐ MONEY ORDER ☐ P.O. ☐

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	9-15-09 CONCRETE PUMPING		300.00
2			
3	9-16-09 CONCRETE PUMPING		300.00
4			
5	FABRICATE HANDRAIL -		
6	BUILD HANDRAIL AND		
7	WELD OUT		
8	FABRICATE T.W. (2)		
9	LODDER & FORM TANK		
10	ENTRANCE'S MOUNT (2)		
11	LODDER TANK		2420.00
12			
13	TOTAL DUE		3020.00
14			
15	MAKE CHECK PAYABLE		
16	LANE G. KIRK		
17	P.O. Box 488		
18	Greensland, CA 95321		
19	Approved for payment		
20	RECEIVED BY <u>Carly Clarkson</u> 11/3/09		

8-2000  
5505

KEEP THIS SLIP FOR REFERENCE  
960 900 80 101 00



# **Groveland Community Services District**

## **Engineering Department Construction Management Status Report**

### **LIFT STATION 14**

**CIP MP-RM-CS-3-7**

~

**GL 060-800-80-101-00**

#### **Retaining Wall Construction**



**January 2009**

**Issue 1**

All data contained in this report is as of  
last day of the month reporting.

Prepared by:  
Randy Klaahsen, P.E.  
District Engineer

# CONSTRUCTION MANAGEMENT STATUS REPORT

## Project Team

GCSD: Randy Klaahsen, P.E., Construction Manager

GCSD: Raymond Albanez, Construction Superintendent

GCSD: Jessie Kraft, Assistant Construction Superintendent

## **1.0 Schedule Status**

- 1.01 The current schedule is to complete this lift station by March 15, 2009. The schedule will be updated by the District Engineer monthly.
- 1.02 The Notice to Proceed was January 15, 2009. The project is currently on schedule. Next month we will be excavating and installing a valve vault, installing underground utilities, finishing the site grading, and installing mechanical piping.

## **2.0 Accomplishments**

- 2.01 Two new retaining walls were constructed. One on the east side of the entrance driveway to improve the width for our large vector truck. The second wall was installed on the Association property to help us enlarge the site. A grant of easement was requested and approved for that.

## **3.0 Current Contract Status**

### **3.01 Contract Time**

NTP Date	January 15, 2009
Original Allowed Calendar Days	60
Original Contract Completion Date	March 15, 2009
Additional Allowed Calendar Days Through C.O.	0
Total Revised Allowed Calendar Days	60
Days Completed	15
Revise Contract Completion Date	March 15, 2009
Elapsed Contract Time	25%

## CONSTRUCTION MANAGEMENT STATUS REPORT

3.02

### Contract Price

Original Contract Value	\$	110,000
Approved Change Order Value Through #0	\$	(0)
Revised Contract Amount	\$	110,000
Amount Payable To Date	\$	45,000
Retention To Date	\$	0
Total Invoiced To Date	\$	0
Percent Invoiced To Date		40%

3.03

### Change Orders

C.O. #1.

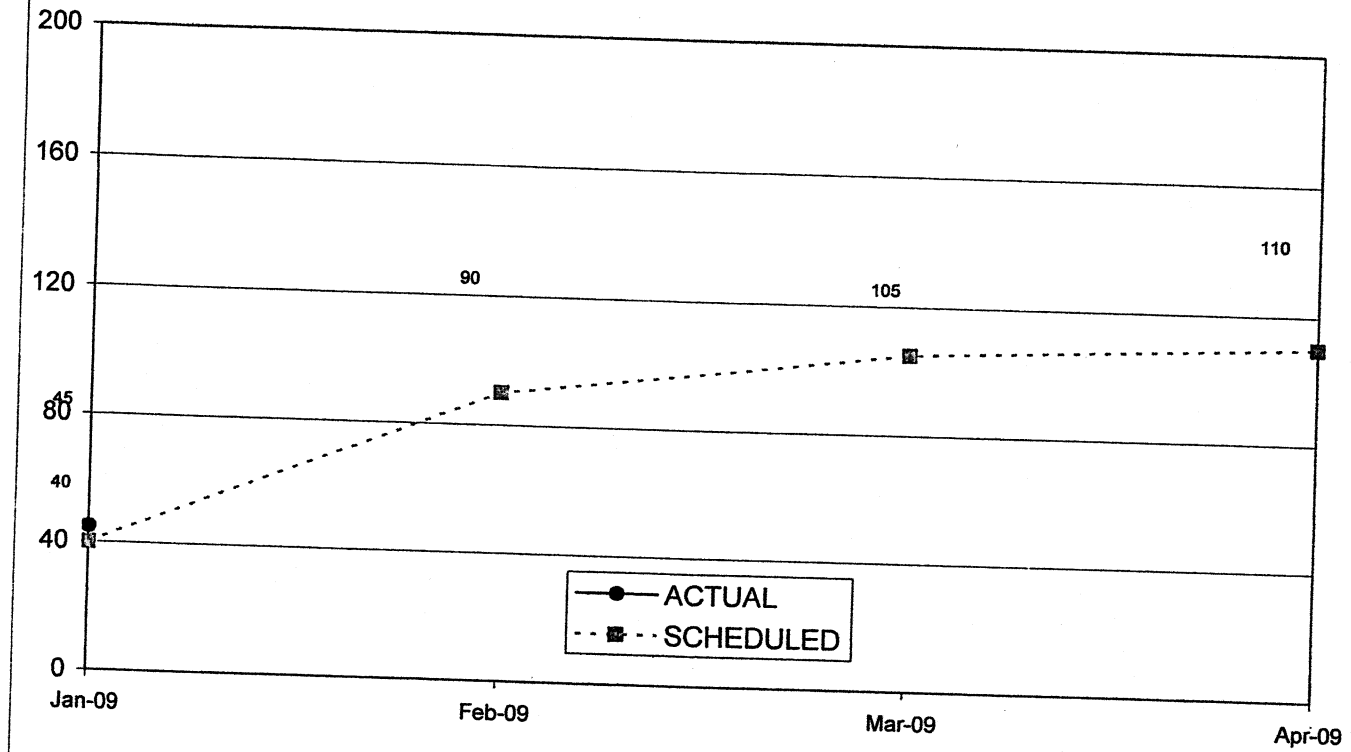
No C.O. was processed in January 2009.

3.04

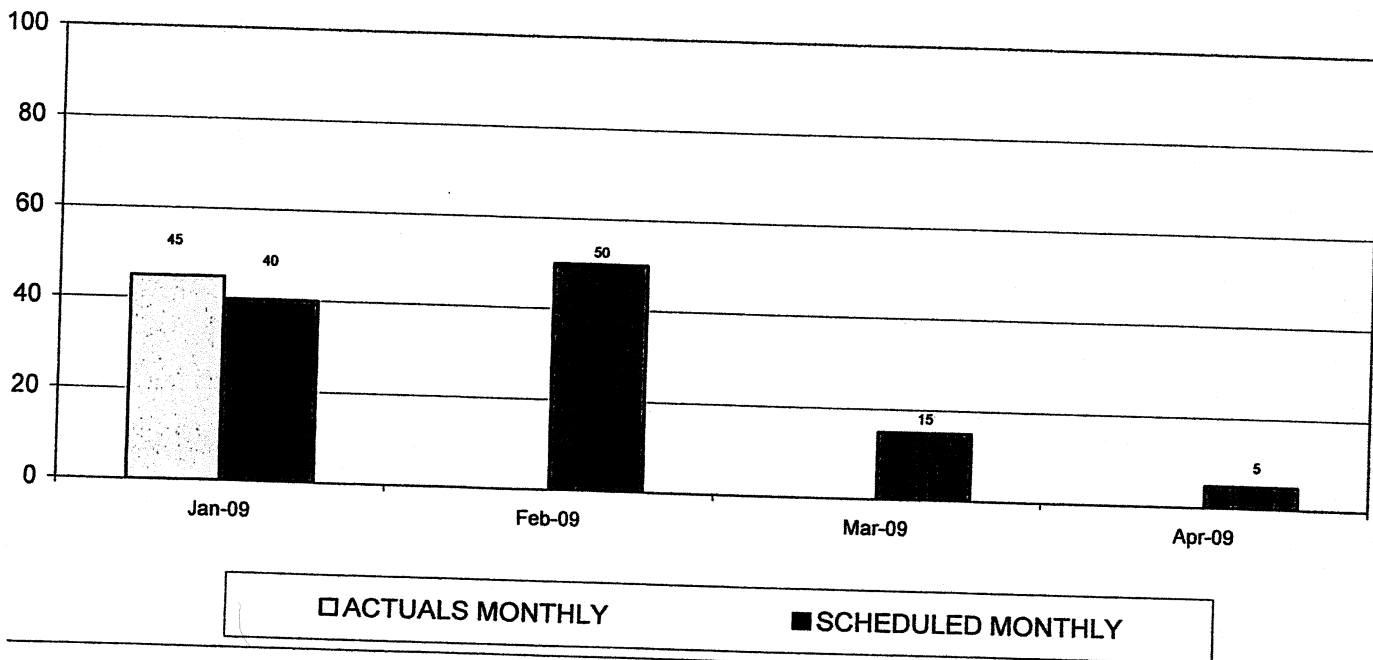
### Shop Drawing Submittals and Requests for Information (RFIs)

Ten shop drawing submittals have been processed to date by the District Engineer. Four RFIs have been received and were answered by the District Engineer.

**CUMULATIVE MONTHLY WIP CURVE**  
**Schedule WIP Base on Cash Flow Summary (Baseline)**  
**(in thousands)**



**MONTHLY WIP CURVE**  
**Schedule WIP Based on Cash Flow Summary (Baseline)**  
**(in thousands)**



Randy Klaahsen, P.E.  
District Engineer



# **Groveland Community Services District**

## **Engineering Department Construction Management Status Report**

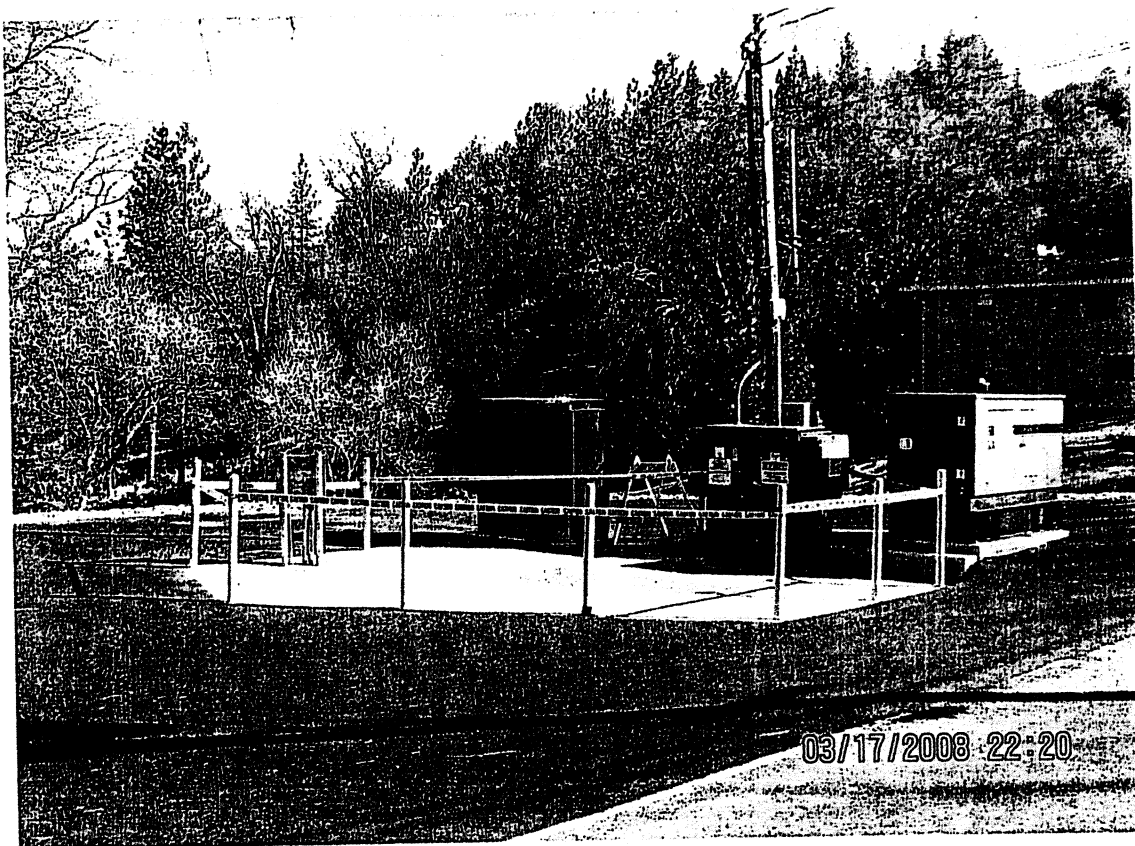
### **LIFT STATION 9**

**CIP MP-RM-CS-4-3**

~

**GL 060-800-80-109-00**

The Finished Product!



**March 2008**

**Issue 3**

All data contained in this report is as of  
last day of the month reporting.

Prepared by:  
Randy Klaahsen, P.E.  
District Engineer

# CONSTRUCTION MANAGEMENT STATUS REPORT

## Project Team

GCSD: Randy Klaahsen, P.E., Construction Manager

GCSD: Raymond Albanez, Construction Superintendent

GCSD: Jessie Kraft, Assistant Construction Superintendent

## **1.0 Schedule Status**

- 1.01 The current schedule is to complete this lift station by March 15, 2008. The schedule will be updated by the District Engineer monthly.
- 1.02 The Notice to Proceed was January 15, 2008. The project is completed.

## **2.0 Accomplishments**

- 2.01 The final electrical and instrumentation was completed. The site paving was also completed. The project turned out very good and was done for 52.5% of what was budgeted and 42% of what the low bid contractor bid on the job.

## **3.0 Current Contract Status**

### **3.01 Contract Time**

NTP Date	January 15, 2008
Original Allowed Calendar Days	60
Original Contract Completion Date	March 15, 2008
Additional Allowed Calendar Days Through C.O.	0
Total Revised Allowed Calendar Days	60
Days Completed	60
Revise Contract Completion Date	March 15, 2008
Elapsed Contract Time	100%



## CONSTRUCTION MANAGEMENT STATUS REPORT

### 3.02 Contract Price

Original Contract Value	\$	200,000
Approved Change Order Value Through #0	\$	(0)
Revised Contract Amount	\$	200,000
Amount Payable To Date	\$	105,000
Retention To Date	\$	0
Total Invoiced To Date	\$	105,000
<b>Percent Invoiced To Date</b>		<b>100%</b>

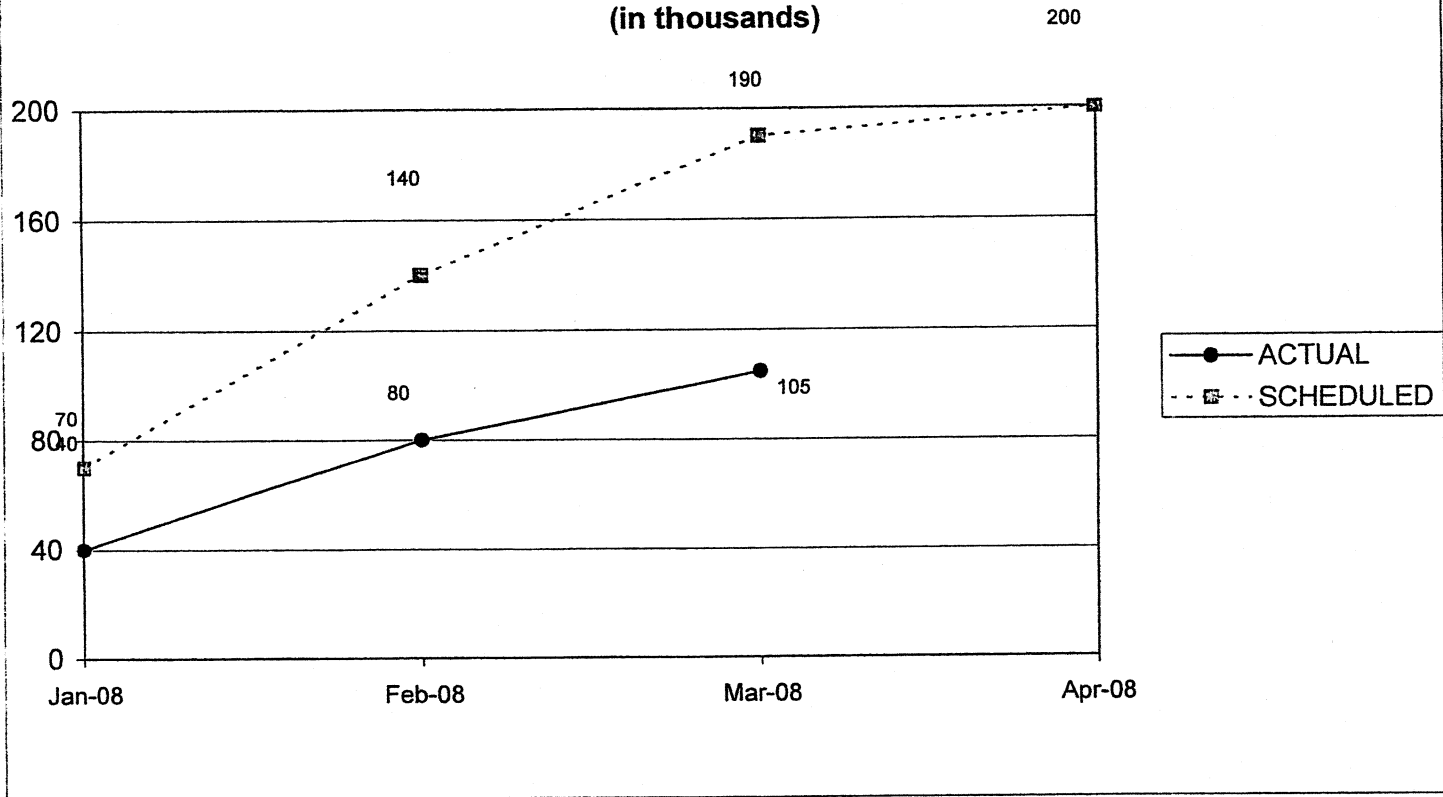
### 3.03 Change Orders

No C.O. was processed in February 2008.

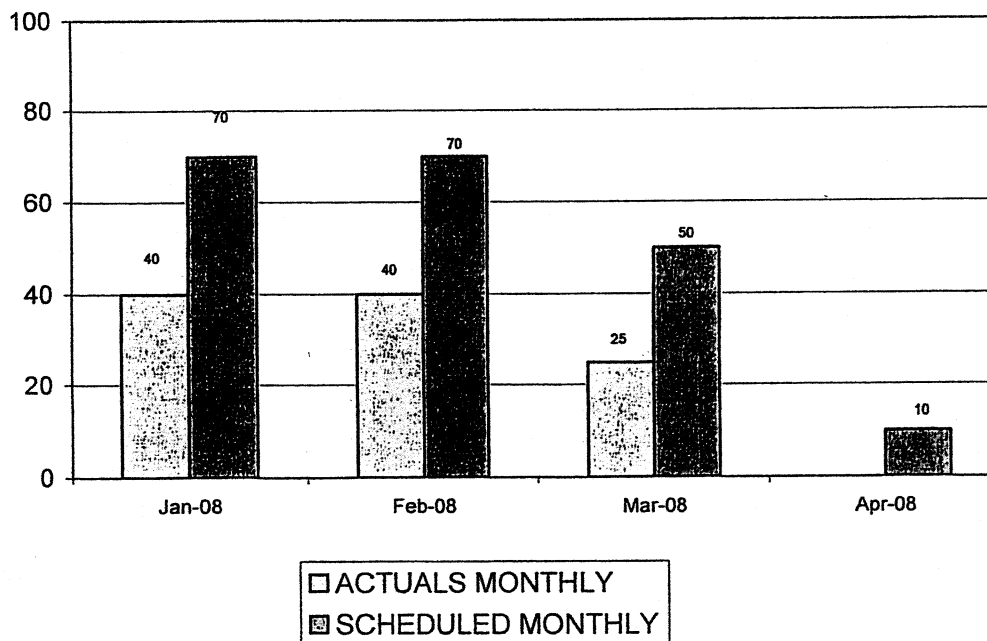
### 3.04 Shop Drawing Submittals and Requests for Information (RFIs)

No shop drawings were processed and two RFIs were answered by the District Engineer.

**CUMULATIVE MONTHLY WIP CURVE**  
**Schedule WIP Base on Cash Flow Summary (Baseline)**  
 (in thousands)



**MONTHLY WIP CHART**  
**Schedule WIP Based on Cash Flow Summary (Baseline)**  
 (in thousands)



Randy Klaahsen, P.E.  
 District Engineer



**Groveland Community Services  
District  
Engineering Department  
Construction Management  
Status Report**

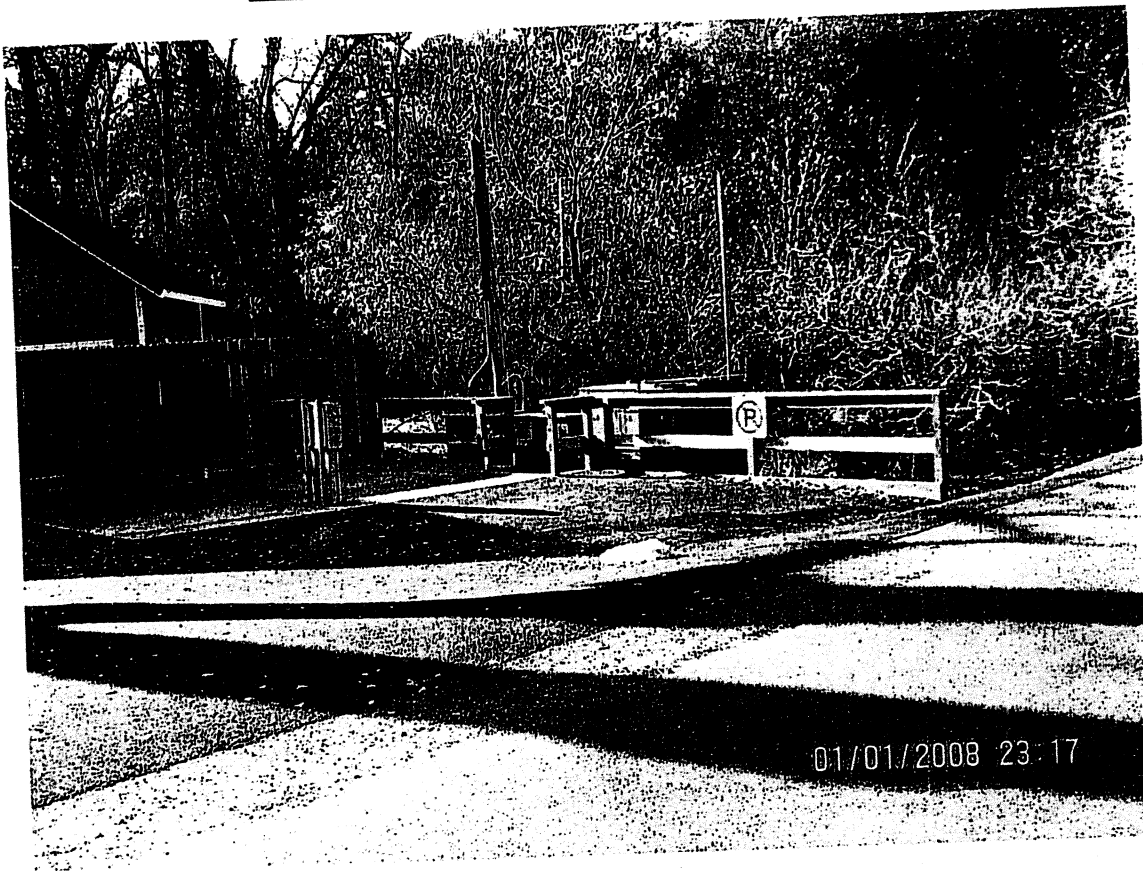
**LIFT STATION 10**

**CIP MP-RM-CS-4-4**

~

**GL 060-800-80-106-04**

The Finished Product



**December 2007**

All data contained in this report is as of  
last day of the month reporting.

**Issue 3**

Prepared by:  
Randy Klaahsen, P.E.  
District Engineer

# CONSTRUCTION MANAGEMENT STATUS REPORT

## Project Team

GCSD: Randy Klaahsen, P.E., Construction Manager  
GCSD: Raymond Albanez, Construction Superintendent  
GCSD: Jessie Kraft, Assistant Construction Superintendent

## **1.0 Schedule Status**

- 1.01 The current schedule is to complete this lift station by December 31, 2007. The schedule will be updated by the District Engineer monthly.
- 1.02 The Notice to Proceed was October 22, 2007. The project is currently 99% completed. The only remaining thing that needs to be done is the control panel manufacturer needs to perform field startup and testing.

## **2.0 Accomplishments**

- 2.01 The control panel was installed. The concrete slab supporting the lift station wetwell was poured. The site was paved. All electrical conduits and wiring were completed.

## **3.0 Current Contract Status**

3.01

### Contract Time

NTP Date	October 22, 2007
Original Allowed Calendar Days	68
Original Contract Completion Date	December 31, 2007
Additional Allowed Calendar Days Through C.O. 0	0
Total Revised Allowed Calendar Days	68
Days Completed	68
Revise Contract Completion Date	December 31, 2007
Elapsed Contract Time	100%

## CONSTRUCTION MANAGEMENT STATUS REPORT

### 3.02 Contract Price

Original Contract Value	\$	200,000
Approved Change Order Value Through #0	\$	(0)
Revised Contract Amount	\$	200,000
Amount Payable To Date	\$	175,000
Retention To Date	\$	0
Total Invoiced To Date	\$	175,000
Percent Invoiced To Date		100%

### 3.03 Change Orders

C.O. #1.

No C.O. was processed in December 2007.

### 3.04 Shop Drawing Submittals and Requests for Information (RFIs)

Seven RFIs have been received and were answered by the District Engineer.

1K



**Groveland Community Services  
District  
Engineering Department  
Construction Management  
Status Report**

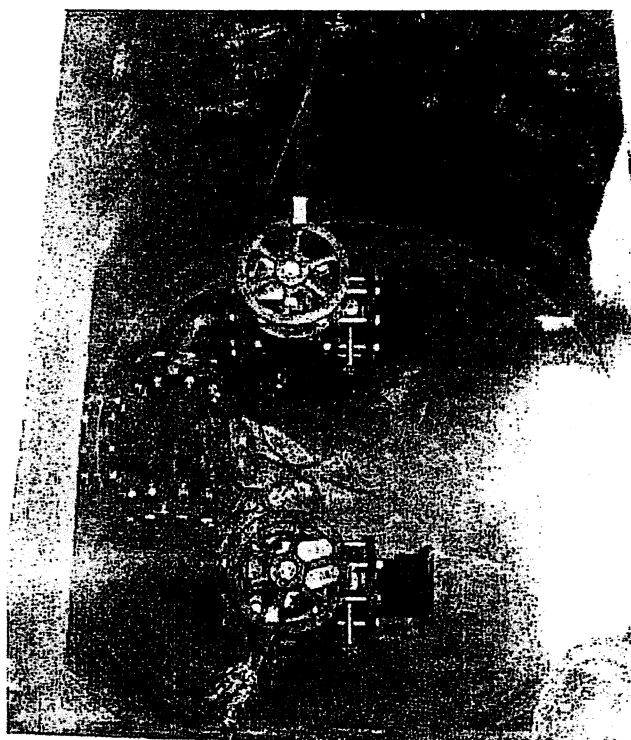
**LIFT STATION 12**

**CIP MP-RM-CS-4-3**

~

**GL 060-800-80-100-00**

Installing New Discharge Piping and Valves  
In Valve Vault



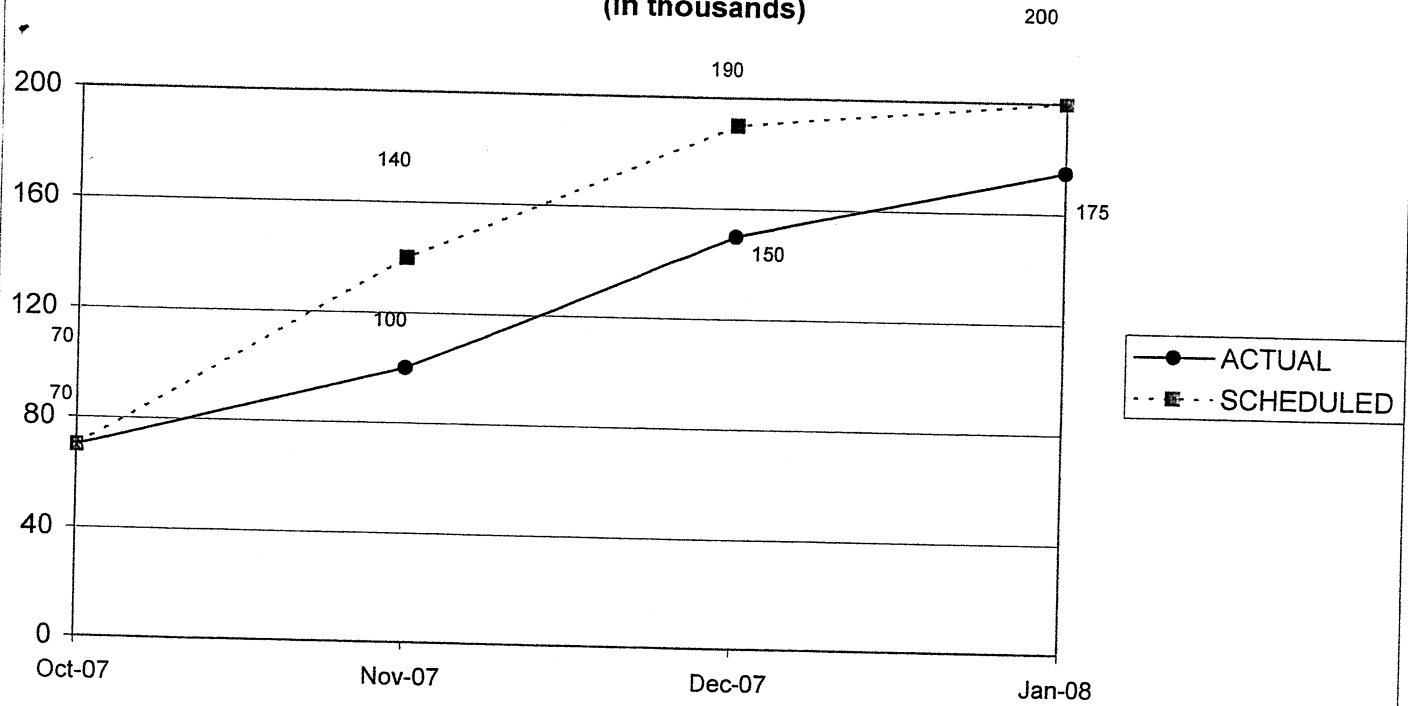
**April 2008**

**Issue 1**

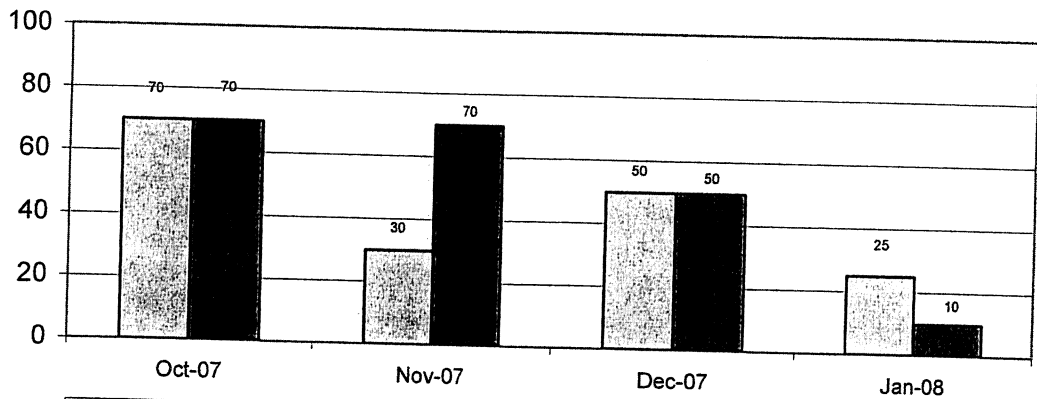
All data contained in this report is as of  
last day of the month reporting.

Prepared by:  
Randy Klaahsen, P.E.  
District Engineer

**CUMULATIVE MONTHLY WIP CURVE**  
**Schedule WIP Base on Cash Flow Summary (Baseline)**  
(in thousands)



**MONTHLY WIP CURVE**  
**Schedule WIP Based on Cash Flow Summary (Baseline)**  
(in thousands)



	Oct-07	Nov-07	Dec-07	Jan-08										
ACTUALS MONTHLY	70	30	50	25										
SCHEDULED MONTHLY	70	70	50	10										

ACTUALS MONTHLY

SCHEDULED MONTHLY

Randy Klaahsen, P.E.  
District Engineer



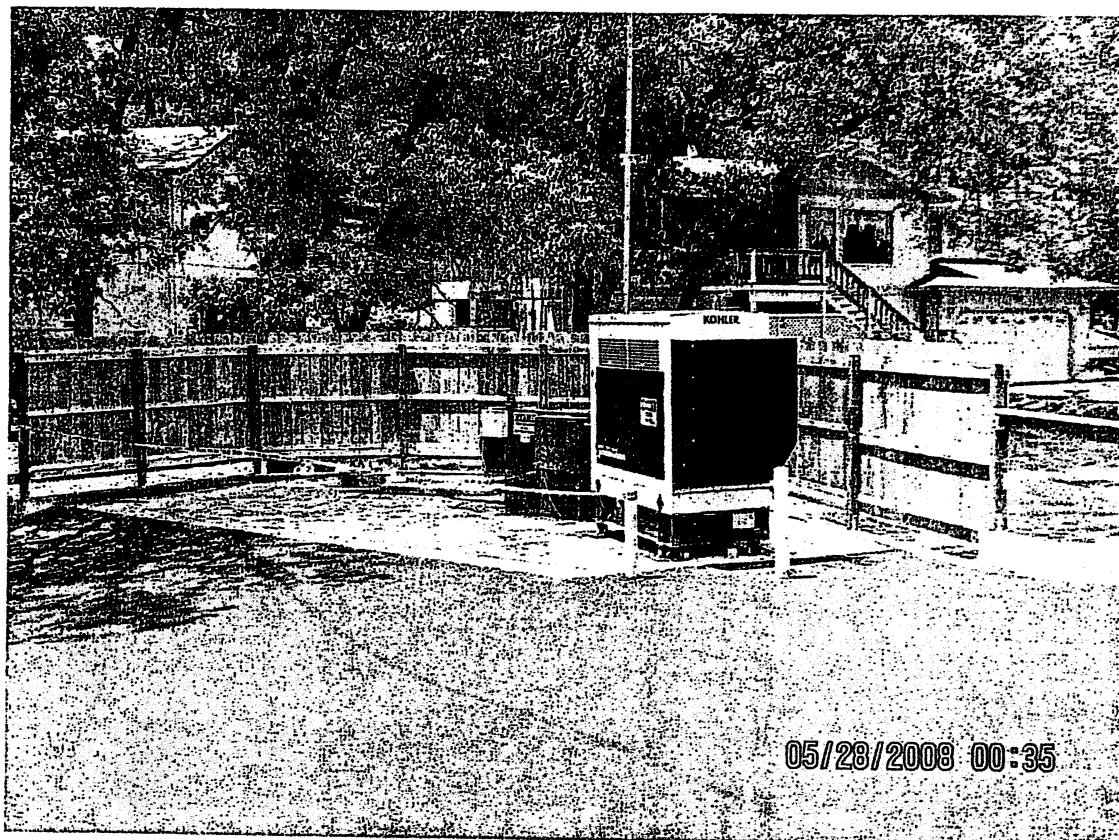
**Groveland Community Services  
District  
Engineering Department  
Construction Management  
Status Report**

**LIFT STATION 12**

**CIP MP-RM-CS-4-3**

**GL 060-800-80-100-00**

Station has been completed



**May 2008**

**Issue 2**

All data contained in this report is as of  
last day of the month reporting.

Prepared by:  
Randy Klaahsen, P.E.  
District Engineer



# CONSTRUCTION MANAGEMENT STATUS REPORT

## Project Team

GCSD: Randy Klaahsen, P.E., Construction Manager

GCSD: Raymond Albanez, Construction Superintendent

GCSD: Jessie Kraft, Assistant Construction Superintendent

## **1.0 Schedule Status**

- 1.01 The current schedule is to complete this lift station by May 30, 2008. The schedule will be updated by the District Engineer monthly.
- 1.02 The Notice to Proceed was April 1, 2008.

## **2.0 Accomplishments**

- 2.01 The valve vault, discharge piping, and guiderail assemblies were installed. The electrical conduits were installed. The site grading and stem walls were completed. The driveway was widened so that access will be maintained to the adjacent residence even when we have the vactron on-site for preventative maintenance.

## **3.0 Current Contract Status**

### **3.01 Contract Time**

NTP Date	April 1, 2008
Original Allowed Calendar Days	60
Original Contract Completion Date	May 30, 2008
Additional Allowed Calendar Days Through C.O.	0
Total Revised Allowed Calendar Days	60
Days Completed	30
Revise Contract Completion Date	May 30, 2008
Elapsed Contract Time	50%

## CONSTRUCTION MANAGEMENT STATUS REPORT

### 3.02 Contract Price

Original Contract Value	\$	200,000
Approved Change Order Value Through #0	\$	(0)
Revised Contract Amount	\$	200,000
Amount Payable To Date	\$	30,000
Retention To Date	\$	0
Total Invoiced To Date	\$	30,000
Percent Invoiced To Date		15%

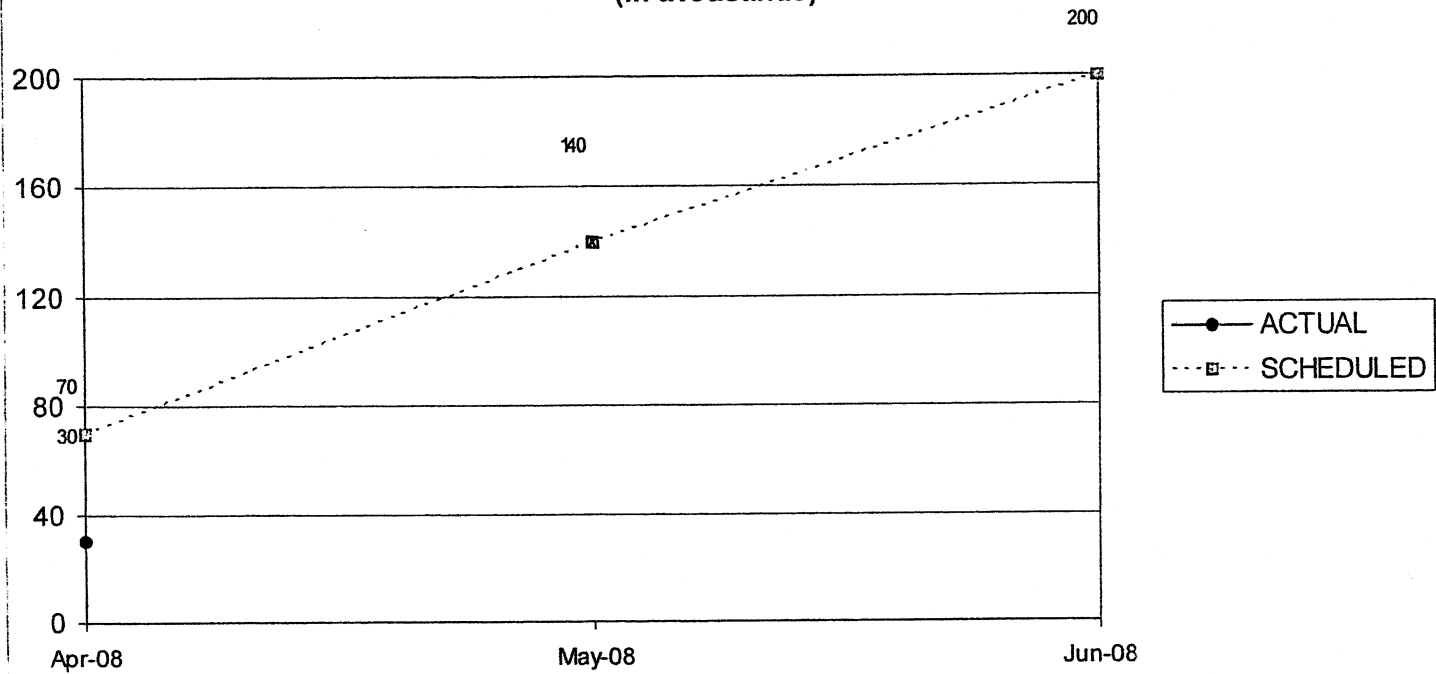
### 3.03 Change Orders

No C.O. was processed in April 2008.

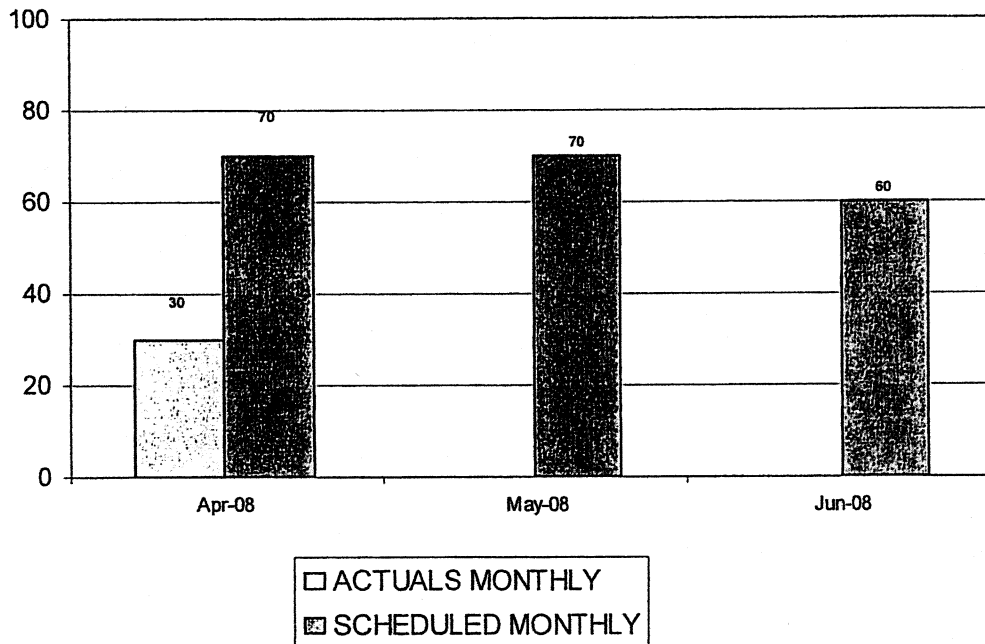
### 3.04 Shop Drawing Submittals and Requests for Information (RFIs)

Five shop drawings were processed and two RFIs were answered by the District Engineer.

**CUMULATIVE MONTHLY WIP CURVE**  
**Schedule WIP Base on Cash Flow Summary (Baseline)**  
**(in thousands)**



**MONTHLY WIP CHART**  
**Schedule WIP Based on Cash Flow Summary (Baseline)**  
**(in thousands)**



Randy Klaahsen, P.E.  
 District Engineer